

HEADQUARTERS
VALLEY FORGE MILITARY
ACADEMY & COLLEGE

GENERAL ORDERS
NUMBER 1

Wayne, Pennsylvania
14 May 2008

1. The following are the reporting dates for School Year 2008-2009.

Activities	Reporting Dates & Times
Cadet Leadership Detail	Friday, 8 August 2008, 9:00 a.m. – 10:00 a.m.
College Football Team	Wednesday, 13 August 2008, 9:00 a.m.
Band (Old & New Cadets) Field Music (Old & New Cadets) Upper School Football Team	Monday, 18 August 2008, 9:00 a.m. – Noon
All College Freshmen (Old & New Cadets) New College Sophomores	Thursday, 21 August 2008, 9:00 a.m. – Noon
New Upper School Cadets New Middle School Cadets New Post Graduates	Sunday, 24 August 2008, 9:00 a.m. – Noon
Returning Upper School Cadets Returning Middle School Cadets Returning College Sophomores	Tuesday, 2 September 2008, 9:00 a.m. – Noon

2. Parking and inprocessing locations will be as follows:

Date	Parking	Inprocessing Location
8 August 2008	Parade Field	Eisenhower Hall
13 August 2008	Parade Field	Eisenhower Hall
18 August 2008	South Campus Parking Lot	Eisenhower Hall
21 August 2008	South Campus Parking Lot	Eisenhower Hall
24 August 2008	South Campus Parking Lot	Eisenhower Hall
2 September 2008	South Campus Parking Lot	Eisenhower Hall

3. The following information is provided to assist you in the reporting and inprocessing of your Cadet. It is our objective to make this day a good beginning for you and your Cadet as you begin a new school year.

(A) Inprocessing will begin at 9:00 a.m. To further assist in preventing back ups and standing in lines, Cadets scheduled to report on 8 August, 21 August and 24 August should arrive at the times designated below, alphabetically by Cadet's last name:

Leadership Detail (8 August 2008)

9:00 a.m. –A – H

9:45 a.m. –I – P

10:30 a.m. – Q – Z

College (21 August 2008)

9:00 a.m. –A – H

10:00 a.m. –I – P

11:00 a.m. –Q – Z

Upper School/Middle School (24 August 2008)

9:00 a.m. –A – H

10:00 a.m. –I – P

11:00 a.m. –Q – Z

(B) The sequence of activities for Cadets reporting on 21 or 24 August 2008:

- (1) Park in the South Campus parking lot. Cadets will meet you there, mark and deliver your Cadet's luggage to the assigned barracks.
- (2) Walk or take a Shuttle Bus from the South Campus parking lot to the inprocessing station where you will meet with representatives from the Admissions Office, the Health Center, the Business Office, the Cadet Store, and Student Activities.
- (3) After you have finished inprocessing, proceed to the barracks. There the Tactical Officer or a Cadet Officer will assign a room and help inventory these items to ensure that everything required is accounted for.
- (4) A buffet luncheon will be served in the Regimental Mess from 11:30 a.m. to 1:00 p.m. You may interrupt the above sequence to attend this luncheon with your Cadet.
- (5) At 2:00 p.m., you should report to Eisenhower Hall for a parent's orientation. Cadets will remain in the barracks to unpack.
- (6) At 4:00 p.m., the New Cadets will have their first formation on the Parade Field for the Cadet Oath Ceremony. Please join us. There will be an opportunity to say good-bye to your Cadet.

(C) The sequence of activities for Cadets reporting on 8, 13, and 18 August and 2 September will be provided to you and your Cadet upon arrival at Eisenhower Hall.

4. **Payment Schedule:**

(A) Please be prepared to settle all financial matters prior to reporting to school. This will expedite the process and allow you to proceed with your Cadet's inprocessing without delay. Payment for special activities and all unsettled balances must be finalized before proceeding to the barracks

(B) Academy Cadets. The first tuition payment of \$ 20,000 is due by 1 August 2008. The balance of tuition, mandatory fees, basic services, room and board, and all other charges is due by 1 November 2008. Please refer to the *2008-2009 Billing and Payment Policies* pamphlet distributed by the Business Office for additional information on financial matters.

(C) College Cadets. Fall semester payment is due by 1 August 2008. Payment includes tuition; Special Activities fee and other mandatory fees specified in the *2008-2009 Billing and Payment Policies* pamphlet.

5. **Medical Forms:**

(A) Medical forms **must** be forwarded to the Health Center prior to the arrival of the Cadet. In the event you need to contact, Director of the Health Center, Mrs. Quinn, the telephone number is (610) 989-1521/1515/1517, Monday through Friday, 8:30 AM – 4:30 PM.

(B) Valley Forge Military Academy & College reserves the right to deny admission to any New Cadet who reports ***without the advance arrival of the medical report*** unless previous arrangements have been made for the physical to be administered at the VFMA&C Health Center.

6. Please feel free to ask for assistance. Members of the staff and faculty officers, Cadets and officers of the Parents' Association will be present to guide and advise you. If you have a New Cadet question prior to reporting for school, you may call Admissions at 610-989-1300.

FOR THE PRESIDENT:



Thomas W. Medearis, '66
Colonel, VFMA&C
Commandant of Cadets