

World Travel, Inc.
53 General Warren Blvd. Malvern, PA 19355
(610) 296-9300 / (800) 874-6700

Contacts: Jeff Feingold at 610-695-6077, Diane Kriebel, 610-695-6059 or Karen Babicki at 610-695-6092.

REQUEST FOR TRAVEL SERVICES

NOTE: The services of an experienced and reliable travel agent are available to assist parents and cadets in arranging travel to and from school during peak travel periods and authorized corps leave periods. This service includes:

- Electronic ticketing or paper issued ticketing with ticket delivery to Valley Forge Military Academy and College.
- Assistance with passport and visa handling if necessary. Advance notice is required. Fees apply and vary with the service required.
- Nationwide toll free number for use by parents and cadet.
- Notification of scheduled travel to parents, cadet, and Tactical Officer.
- 24 hour service, 7 days a week.

To take advantage of this service please complete this form and return it to the address listed above.

Request the following travel be arranged for:

CADET _____

Cadet # _____ **SSN** _____

Company _____ **Class** _____

Request travel for the following periods: (Please note: Early departure or late return for Academy cadets must have advanced written approval by Valley Forge through the Tactical Officer. World Travel, Inc. will not arrange transportation outside of scheduled periods without written approval. They will arrange travel to ensure arrival of your cadet back on campus as required by the policy of VFMA&C. **Departure times for College cadets may vary from times indicated below based on individual class schedules. College cadets may depart on leave following the completion of their last class and with the Tactical Officer's approval. College students are responsible for ensuring departure times permit attendance at all scheduled classes and examinations**)

CHECK TRAVEL PERIODS

DESTINATION

_____ *Corps Weekend Leave (24 - 27 October 2008)	_____
Depart VF: After 4:00 P.M. on Friday, 24 October 2008	_____
Arrive VF: Prior to 6:30 P.M. on Monday, 27 October 2008	_____
_____ *Thanksgiving Leave (26 November – 1 December 2008)	_____
Depart VF: After 10:00 A.M. on Wednesday, 26 November 2008	_____
Arrive VF: Prior to 6:30 P.M. on Monday, 1 December 2008	_____
_____ *Winter Holiday Leave (Upper School and Middle School)	_____
(19 December 2008 - 4 January 2009)	_____
Depart VF: After 4:00 P.M (Winter Concert)	_____
on Friday, 19 December 2008	_____
Arrive VF: Prior to 6:30 P.M. on Sunday, 4 January 2009	_____
_____ *Winter Holiday Leave (College)	_____
(19 December 2008 - 20 January 2009)	_____
Depart VF: After 4:00 P.M. (Winter Concert) on Friday,	_____
19 December 2008	_____
Arrive VF: Prior to 6:30 P.M. on Sunday, 18 January 2009	_____

_____ *Corps Weekend Leave (27 February - 2 March 2009) _____
 Depart VF: After 4:00 P.M. on Friday, 27 February 2009 _____
 Arrive VF: Prior to 6:30 P.M. on Monday, 2 March 2009 _____

_____ *Spring Leave (3-13 April 2009) _____
 Depart VF: After 4:00 P.M. on Friday, 3 April 2009 _____
 Arrive VF: Prior to 6:30 P.M. on Monday, 13 April 2009 _____

*Graduation/End of School Year Departure

_____ *College Freshmen following last exam on Tuesday, 12 May 2009 _____

_____ *College Graduation (Friday, 15 May 2009) _____

_____ *Middle School Cadets following promotion ceremony on _____
 Friday, 5 June 2009 _____

_____ *(Under Class) Upper School Cadets following _____
 last exam on Friday, 5 June 2009. _____

_____ *Upper School Graduates (Sunday, 7 June 2009) _____
 (following graduation ceremony) _____

PARENTS/GUARDIANS INFORMATION:

NAME _____

ADDRESS: Street/P.O. Box _____

CITY _____ **State** _____ **Zip** _____

Home Phone: () _____ **Work** () _____

Fax: () _____ **E-Mail Address** _____

Payment Method - Credit Card

I, _____, residing at _____ here with,
 authorize World Travel, Inc to charge travel related expenses against the following card, including a
 \$46.00 per airline ticket or \$31.00 per train ticket, service fee.

Type _____ **Credit Card #** _____ **Expiration Date** _____

Name (exactly as it appears on the card) _____

Signature: _____ **Date** _____

OTHER INFORMATION: