HOW TO CREATE A PARENT POWERSCHOOL ACCOUNT:

To access your son’s schedules, grades, and attendance, you can create a PowerSchool parent account.

Setting up your account requires two steps. There is also an instructional video that you may follow located at: http://youtu.be/Yk9UBBJ4BP8

First, you will create your personalized account. Please note that log-in information you choose will be used to access PowerSchool throughout the school year.

1. Please go to our PowerSchool site: https://vfma.powerschool.com
2. Click the button “Create Account”.
3. Fill in your first name, last name, and email address.
4. Type in a desired username.
5. Type in a password (must be at least seven characters in length).
6. Re-enter your password.

Next, you will link your account to your son’s account. Please note that this step must only be completed once – the first time you create an account.

Your Parent Access ID is:___________ and your temporary Parent Access PWD is:

1. Type in your son’s name as you would like it to appear on your screen.
2. Type in the Access ID.
3. Type in the Access Password.
4. Use the drop down menu to choose your relationship with the student.
5. Click the “Enter” button.

You should now be able to sign in to your account.

HOW SIGN IN TO YOUR ACCOUNT:

1. Please go to our PowerSchool site: https://vfma.powerschool.com
2. Type in your username.
3. Type in your password.
4. Click the “Sign In” button.

HOW TO ACCESS YOUR SON’S GRADES AND ATTENDANCE:

- The Grades and Attendance tab will allow you to check assignments and scores by clicking on the blue percentage across from a class.
- To email the teacher a question or concern, please click the blue teacher’s name link.

If you need assistance creating your account or any questions about PowerSchool in general, please contact the registrar, Ms. Katy Ford at kford@vfmac.edu.