

DURING ADMISSIONS REVIEW

THE FEE STATEMENT

I (We) understand that we are expected to pay one of the following to begin the process of application to Valley Forge Military Academy (VFMA):

New Student Applicant Fee: \$100 (non-refundable processing fee). Upon acceptance in writing, I (We) will be required to pay a \$500 tuition deposit which will be applied to the cost of school.

English Language Institute Applicant Fee: \$100 (non-refundable). Upon acceptance in writing, I (We) will be required to pay a \$500 deposit which will be applied to the cost of school.

Re-Application Fee: \$100 (non-refundable processing fee) is required from all cadets who are returning after a break in school. Upon notification of being re-accepted, I (We) will be required to pay a \$500 initial deposit which will be applied to the cost of school.

STATEMENT OF ACKNOWLEDGEMENT, UNDERSTANDING, AND AGREEMENT

I (We) acknowledge, understand and agree that by signing the Cadet:

- Will be subject to and abide by the prevailing rules and regulations as stated in the VFMA publications, *The Guidon* and *The Honor System*.
- **Must** have all immunization, physical, and health forms on file before the first day of residence and that VFMA may require additional testing for communicable diseases as determined by health center personnel.
- May from time to time be subject to blood, urine, and/or hair follicle screening and/or other testing for substance (drug and/or alcohol) use, both on a random and a suspicion-of-use basis. I (We) consent to the release of test results and other relevant medical information to the Commandant and the President, and/or other designated agents of VFMA; and I (We) release VFMA, and its officers, employees, directors, trustees and agents

from any and all liability which they might otherwise have arising out of or related to such testing. Directed testing will be at the expense of the Cadet/Parent.

- Is subject to immediate dismissal by the President, if it is determined that my son/ward has committed an immoral and/or criminal act or other serious offense, or violated prevailing rules and regulations including, but not limited to, regulations regarding substance (alcohol/illegal substance) use and/or possession.
- May be the subject of photographs and other multimedia publicity and/or promotional materials and as a VFMA Cadet waives any rights with regard to the Cadet's picture or likeness as well as any compensation for such exposure.

I (We) also acknowledge, understand, and agree that:

- VFMA will not send for school transcripts until the Application Fee has been paid.
- A \$500 deposit will be requested upon notification of acceptance, and that this deposit will be applied to the cost of school, and that it is non-refundable after 1 July.
- By proceeding with application for admission to VFMA for our son/ward that I (We) are in agreement with and will abide by the Policies as stated herein.
- Any misrepresentation or omission of material information made on the application or during the admissions process may result in revocation of an offer of admission and/or enrollment in, or the involuntary withdrawal of my son/ward from VFMA.
- VFMA is focused on success for your child, the key to which is for the Cadet to establish partnerships with the members of the Staff and Faculty, fellow Cadets, and parents/guardians. VFMA reserves the right to dismiss or not re-enroll a Cadet if the Administration reasonably concludes that the actions of the Cadet or the parents/guardians interfere with establishing and maintaining a positive and constructive relationship or otherwise seriously interferes with the accomplishment of the VFMA Mission.

- In case of dismissal for violation of school regulations or withdrawal for any reason whatsoever, a credit to the account will be applied as provided in the Refund Policy and any unpaid balance shall become immediately due and payable.
- I (We) have read this "Billing and Payment Contract" and it is agreed that any claim or dispute with or against VFMA in any manner, shall be litigated only in either the Court of Common Pleas, Delaware County, Pennsylvania or the US District Court for the Eastern District of Pennsylvania, to whose exclusive jurisdiction I (We) submit. I (We) agree that any claim or cause of action or suit that I (We) might assert or have against VFMA must be brought and filed against VFMA not later than two (2) years after the Student ceases being a student at VFMA, and regardless of whether such claim or cause of action relates to either acts or failures to act, or sounds in contract or in tort. It is further agreed that VFMA shall be entitled to reimbursement of its costs and reasonable counsel fees in any such litigation in which VFMA is the substantially prevailing party. It is further agreed that VFMA shall be entitled to reimbursement of its reasonable counsel fees and any and all costs of collecting any amount due in accordance with this Contract.
- VFMA's rights under this Billing & Payment Contract, also apply to all future years of attendance at VFMA by the applicant or student.

Cadet Name: _____
(Please Print)

Cadet ID# _____

Signature: _____[SEAL] Date _____
(Parent/Guardian)

Signature: _____[SEAL] Date _____
(Parent/Guardian)

Signature: _____[SEAL] Date _____
(Cadet if over 18 years)

2018-2019

BILLING AND PAYMENT CONTRACT



**VALLEY FORGE
MILITARY ACADEMY**

1001 EAGLE ROAD

WAYNE, PENNSYLVANIA 19087-3695

Important Telephone Numbers

Business Office (610) 989-1230
Admissions Office (610) 989-1490
Financial Aid Office (610) 989-1309

Internet: vfmac.edu

AFTER ACCEPTING ADMISSION

Valley Forge Military Academy (VFMA) is a non-profit organization that must meet its financial responsibilities through tuition and fees. By enrolling, parents and cadets accept responsibility for the total annual cost, regardless of payment method used. If the financial account is not current at any time, or any other payment is delinquent, VFMA reserves the right to not permit cadets to start school or be admitted to any class, examination or activity, including pre-season athletic practice. Failure to maintain payment obligations may result in dismissal. VFMA will not issue a diploma, degree, transcript, or reports until all financial obligations have been settled.

TUITION DEPOSIT

The tuition deposit of \$500 reserves the cadet's space in the incoming Corps of Cadets and is due upon formal acceptance. This fee will be applied towards tuition.

RE-ENROLLMENT FEE

Re-enrolling cadets are assessed a Re-enrollment Fee of \$500 due by 15 May which will be applied towards tuition.

COST OF ATTENDANCE - BOARDER

ACADEMY – Middle School

	Full-Year	Mid-Year
Enrolling:		
Tuition:	\$27,475	\$17,950
Room:	\$ 9,250	\$ 4,625
Dining:	\$ 7,350	\$ 3,675
Total:	\$44,075	\$26,250

ACADEMY – High School (Grades 9-12)

	Full-Year	Mid-Year
Enrolling:		
Tuition:	\$28,975	\$18,950
Room:	\$ 9,250	\$ 4,625
Dining:	\$ 7,350	\$ 3,675
Total:	\$45,575	\$27,250

COST OF ATTENDANCE - DAY

ACADEMY – Middle School - Day

	Full-Year	Mid-Year
Enrolling:		
Tuition:	\$27,475	\$17,950
Dining:	\$ 2,900	\$ 1,450
Total:	\$30,375	\$19,400

ACADEMY – High School - Day (Grades 9-12)

	Full-Year	Mid-Year
Enrolling:		
Tuition:	\$28,975	\$18,950
Dining:	\$ 2,900	\$ 1,450
Total:	\$31,875	\$20,400

PAYMENT SCHEDULE

- 1) **First payment of \$25,000** is due by **1 August**. Payment is to include Special Activities.
- 2) **Balance** of Student account is **due by 1 November**.
- 3) **Payment Methods** - check, money order, wire transfer, cash or credit card (3% fee for credit card).
- 4) **Late payments are subject to a \$175 charge**.
- 5) All **Payments** for Mid-Year Cadets are due upon arrival.

OPTIONAL PROGRAMS & ACTIVITIES

Fees are assessed for Optional Programs & Activities such as:

- SAT Preparation,
- Music Lessons,
- Riding Instruction (Non-D Troop students,)
- Driver Education,
- Judo,
- Scuba,
- D Troop (Cavalry),
- E Battery (Artillery),
- Charges will be assessed when a cadet becomes a bed patient in the Health Center, or if daily administration of medications is required.
- A Health Insurance Plan is available.

INTERNATIONAL STUDENTS

International Students are required to pay an Out-of-Country Fee (\$2,000.00 full yr/\$1,500 mid-yr) to cover costs of USCIS/Visa processing costs as well as costs for international mailings. They are also required to purchase health insurance (See Business Office for rate).

BOOKS AND SUPPLIES

A Line of Credit of \$1,000 for school supplies is required to be established with the Cadet Store. The purchase of books, and supplies are arranged through Sodexo at the Cadet Store. Contact the Cadet Store at (610) 989-1530.

ALLOWANCE

An allowance account can be set up for cadets and is arranged through Sodexo at the Cadet Store. Contact the Cadet Store at (610) 989-1530.

FINANCIAL AID APPLIED TO BILL

Private scholarships and loans for all Cadets will be credited as directed by the specific scholarship or loan program. A limited amount of VFMA Scholarships and grants are available for students subject to certain terms and conditions.

Discounts for two or more family members enrolled at the same time are available.

PAYMENT PLAN OPTION

You may pay the cost of full year attendance in ten (10) monthly installments beginning 1 June. This service is provided through Higher Education Services and requires a small annual application fee. Contact HES at 1-800-422-0010 or visit their web-site at www.highereducationservices.org.

Loan programs are available for Academy cadets that cover costs of education in a single year or multi-year option. Some loan programs also exist for international students. Contact the VFMA Financial Aid Office for information at (610) 989-1309 or send email to admissions_academy@vfmac.edu.

REFUND POLICY

The Tuition Deposit and Re-enrollment fees are non-refundable except for the following two exceptions: failure to in-process due to physical disability, or if the Admissions Office is notified of the cancellation of an application in writing no later than 1 July for fall and 1 November for mid-year. All Deposits and Re-enrollment fees will be forfeited after these dates.

When an applicant has been accepted for admission, it is assumed that the student will remain for the entire academic year. Planning and contracting for services are done for the entire year. Hiring of faculty and staff is based on the entire year. When cadets leave early, these expenses are still present. Valley Forge Military Academy Refund Policy is clearly outlined as follows:

- Cadets who withdraw or are dismissed during the first four weeks of reporting are billed at 75% of tuition, and room.
- Cadets withdrawn or dismissed after the fourth week are billed at 100% of tuition, and room.
- Dining is prorated on a weekly basis. (i.e., Sunday through Saturday, a full week is charged for any portion used).
- Cadets changing their residency status from 7 day boarder to 5 day boarder or to day student will not receive a refund for the difference in residency status.
- Cadets arriving after the normal reporting period are subject to the refund policy as if they had reported on-time.
- Private scholarships and private/alternative loans will be refunded in accordance with the specific scholarship/loan program guidelines.
- Fees for Optional Programs & Activities, Developmental Reading and Medical Management are non-refundable once classes have started.
- All VFMA scholarships, grants and discounts will be adjusted in accordance with VFMA policy.
- *Fees and dates are subject to change*