

DURING ADMISSIONS REVIEW

THE FEE STATEMENT

I (We) understand that we are expected to pay one of the following to begin the process of application to Valley Forge Military College (VFMC):

New Student Applicant Fee: \$25 (non-refundable processing fee). Upon acceptance in writing, I (We) will be required to pay a \$500 tuition deposit which will be applied to the cost of school.

Summer School Application Fee: \$50 (non-refundable processing fee).

Re-Application Fee: \$25 (non-refundable processing fee) is required from all students who are returning after a break in school. Upon notification of being re-accepted, I (We) will be required to pay a \$500 initial deposit which will be applied to the cost of school.

STATEMENT OF ACKNOWLEDGEMENT, UNDERSTANDING, AND AGREEMENT

I (We) acknowledge, understand and agree that by signing the Student:

- Will be subject to and abide by the prevailing rules and regulations as stated in VFMC publications.
- **Must** have all immunization, physical, and health forms on file before the first day of residence and that VFMC may require additional testing for communicable diseases as determined by health center personnel.
- May from time to time be subject to blood, urine, and/or hair follicle screening and/or other testing for substance (drug and/or alcohol) use, both on a random and a suspicion-of-use basis. I (We) consent to the release of test results and other relevant medical information to the Commandant and the President, and/or other designated agents of VFMC; and I (We) release VFMC, and its officers, employees, directors, trustees and agents from any and all liability which they might otherwise have arising out of or

related to such testing. Directed testing will be at the expense of the Student/Parent.

- Is subject to immediate dismissal by the President, if it is determined that the Student has committed an immoral and/or criminal act or other serious offense, or violated prevailing rules and regulations including, but not limited to, regulations regarding substance (alcohol/illegal substance) use and/or possession.
- May be the subject of photographs and other multimedia publicity and/or promotional materials and as a VFMC Student waives any rights with regard to the Student's picture or likeness as well as any compensation for such exposure.

I (We) also acknowledge, understand, and agree that:

- VFMC will not send for school transcripts until the Application Fee has been paid.
- A \$500 deposit will be requested upon notification of acceptance, and that this deposit will be applied to the cost of school, and that it is non-refundable after 1 May.
- By proceeding with application for admission to VFMC I (We) are in agreement with and will abide by the Policies as stated herein.
- Any misrepresentation or omission of material information made on the application or during the admissions process may result in revocation of an offer of admission and/or enrollment in, or the involuntary withdrawal of the Student from VFMC.
- VFMC is focused on success, the key to which is for the Student to establish partnerships with the members of the Staff & Faculty, fellow Students, and parents/guardians. VFMC reserves the right to dismiss or not re-enroll a Student if the Administration reasonably concludes that the actions of the Student or the parents/guardians interfere with establishing and maintaining a positive and constructive relationship or otherwise serious interferes with the accomplishment of the VFMC Mission.
- In case of dismissal for violation of school regulations or withdrawal for any reason whatsoever, a credit to the account will be applied as provided in the Refund Policy

and any unpaid balance shall become immediately due and payable.

- I (We) have read this "Billing and Payment Contract" and it is agreed that any claim or dispute with or against VFMC in any manner, shall be litigated only in either the Court of Common Pleas, Delaware County, Pennsylvania or the US District Court for the Eastern District of Pennsylvania, to whose exclusive jurisdiction I (We) submit. I (We) agree that any claim or cause of action or suit that I (We) might assert or have against VFMA must be brought and filed against VFMA not later than two (2) years after the Student ceases being a student at VFMC, and regardless of whether such claim or cause of action relates to either acts or failures to act, or sounds in contract or in tort. It is further agreed that VFMC shall be entitled to reimbursement of its costs and reasonable counsel fees in any such litigation in which VFMC is the substantially prevailing party. It is further agreed that VFMC shall be entitled to reimbursement of its reasonable counsel fees and any and all costs of collecting any amount due in accordance with this Contract.
- VFMC's rights under this Billing & Payment Contract, also apply to all future years of attendance at VFMC by the applicant or student.

Student Name: _____

(Please Print)

Student ID# _____

Signature: _____ [SEAL] Date _____

(Parent/Guardian)

Signature: _____ [SEAL] Date _____

(Parent/Guardian)

Signature: _____ [SEAL] Date _____

(Student if over 18 years)

2019-2020

BILLING AND PAYMENT CONTRACT



VALLEY FORGE
MILITARY COLLEGE

1001 EAGLE ROAD

WAYNE, PENNSYLVANIA 19087-3695

Important Telephone Numbers

Business Office (610) 989-1230
Admissions Office (610) 989-1300
Financial Aid Office (610) 989-1306

Internet: vmac.edu

AFTER ACCEPTING ADMISSION

Valley Forge Military College (VFMC) is a non-profit organization that must meet its financial responsibilities

through tuition and fees. By enrolling, parents and students accept responsibility for the total annual cost, regardless of payment method used. If the financial account is not current at any time, or any other payment is delinquent, VFMC reserves the right to not permit students to start school or be admitted to any class, examination or activity, including pre-season athletic practice. Failure to maintain payment obligations may result in dismissal. VFMC will not issue a diploma, degree, transcript, or reports until all financial obligations have been settled.

TUITION DEPOSIT

The tuition deposit of \$500 reserves the student's space in the incoming Class and is due upon formal acceptance. This fee will be applied towards tuition.

RE-ENROLLMENT FEE

Re-enrolling students are assessed a Re-enrollment Fee of \$500 due by 15 May which will be applied towards tuition.

COST OF ATTENDANCE - RESIDENT

Enrolling:	Full Year	Semester
Tuition:	\$ 30,975	\$ 15,488
Room:	\$ 9,450	\$ 4,725
Dining:	\$ 7,550	\$ 3,775
Total:	\$ 47,975	\$ 23,988

COST OF ATTENDANCE - COMMUTER

Enrolling:	Full Year	Semester
Tuition:	\$ 30,975	\$ 15,488
Dining:	\$ 3,000	\$ 1,500
Total:	\$ 33,975	\$ 16,988

PAYMENT SCHEDULE

- 1) **Fall Semester payment** is due by **1 August**. Payment is to include Special Activities.
- 2) **Spring Semester payment** is due by **1 December**.
- 3) **Payment Methods** - check, money order, wire transfer, cash or credit card (3% fee for credit card).
- 4) **Late payments are subject to a \$175 charge.**

- 5) All Payments for **Mid-Year Students** are due upon arrival.

OPTIONAL PROGRAMS & ACTIVITIES

Fees are assessed for Optional Programs & Activities such as:

- SAT Preparation,
- Music Lessons,
- Riding Instruction (Non-D Troop students,)
- Driver Education,
- Judo,
- Scuba,
- D Troop (Cavalry,)
- E Battery (Artillery,)
- Charges will be assessed when a student becomes a bed patient in the Health Center, or if daily administration of medications is required.
- A Health Insurance Plan is available.

INTERNATIONAL STUDENTS

International Students are required to pay an Out-of-Country Fee (\$2,000 full yr/\$1,500 mid-yr) to cover costs of USCIS/Visa processing costs as well as costs for any international mailings. They are also required to purchase health insurance.(See Business Office for rate).

BOOKS AND SUPPLIES

A Line of Credit of \$1,000 for school supplies is required to be established with the School Store. The purchase of books, supplies and the allowance account are arranged through Sodexo at the Student Store. Contact the Student Store at (610) 989-1530.

FINANCIAL AID APPLIED TO BILL

Students receiving federal student aid, state grants, SROTC, National Guard, or Service Academy scholarships, will have such funds credited on a semester basis. Private scholarships and loans for all students will be credited as directed by the specific scholarship or loan program.

VFMC Scholarships and grants are available for students subject to certain terms and conditions. Discounts for two

or more family members enrolled at the same time are available.

PAYMENT PLAN OPTION

You may pay the cost of full year attendance in ten (10) monthly installments beginning 1 June. This service is provided through Higher Education Services and requires a small annual application fee. Contact HES at 1-800-422-0010 or visit their web-site at www.highereducationservices.org.

Loan programs are available for students that cover costs of education in a single year or multi-year option. Federal Stafford Loans, Federal PLUS Loans, and Private/Alternative Loans are available for eligible College students. Work Study opportunities exist for eligible students. Some loan programs also exist for international students. Contact the VFMC Financial Aid Office for information at (610) 989-1306 or send email to financialaid@vfmac.edu.

REFUND POLICY

The Tuition Deposit and Re-enrollment fees are non-refundable except for the following two exceptions: failure to in-process due to physical disability, or if the Admissions Office is notified of the cancellation of an application in writing no later than 1 May for Fall and 1 November for Spring. All Deposits and Re-enrollment fees will be forfeited after these dates.

When an applicant has been accepted for admission, it is assumed that the student will remain for the entire academic year. Planning and contracting for services are done for the entire year. Hiring of faculty and staff is based on the entire year. When students leave early, these expenses are still present. Refunds will be granted for Students who withdraw or are dismissed prior to the end of each semester based on the following schedule:

- Students who withdraw or are dismissed up to the end of the first week of classes are eligible for a refund of 80% of tuition, and room.
- Students who withdraw or are dismissed up to the end of the second week of classes are eligible for a refund of 60% of tuition, and room.
- Students who withdraw or are dismissed up to the end of the third week of classes are eligible for a refund of 40% of tuition, and room.

- Students who withdraw or are dismissed up to the end of the fourth week of classes are eligible for a refund of 20% of tuition, and room.
- Students who withdraw or are dismissed beyond the fourth week are not eligible for any refund of tuition, and room.
- Dining is prorated on a weekly basis. (i.e., Sunday through Saturday, a full week is charged for any portion used).
- Students changing their residency status will not receive a refund for the difference in residency charges.
- Fees for Optional Programs, Activities, & Medical Management are non-refundable once classes have started.
- Students receiving federal student aid will be subject to the Return of Title IV Funds policy. Federal grants or funds will be refunded in accordance with applicable Federal grants or funds guidelines.
- State grants will be refunded in accordance with applicable state grant guidelines.
- Private scholarships and private alternative loans will be refunded in accordance with the specific scholarship or loan program guidelines.
- All VFMC scholarships, grants and discounts will be adjusted in accordance with VFMC policy.
- Tuition Assistance funds from the Dept. of Defense that are unused will be returned on a proportional basis. In instances when a Service member stops attending due to a military service obligation, the educational institution will work with the affected Service member to identify solutions for resolving their situation.
- *Fees and dates are subject to change*